Annual General Meeting
Agenda

University of Brighton
12 November 2016

Present: Alf Coles, Alison Clark-Wilson, Anna Bellamy, Cathy Smith, Colin Jackson, Dietmar Küchemann, Fatemah Almuwaiziri, Gill Adams, Gwen Ineson, Heather Mendick, Helen Thouless, Hilary Povey, Janet Lord, Jenni Back, Jenni Ingram, Jennie Golding, Jeremy Hodgen, Keith Jones, Kotaro Komatsu, Leo Rogers, Marian Khokar, Margaret Brown, Natthapoj Vincent Trakulphadetkrai, Nick Andrews, Pablo Mayorga, Pete Wright, Rachel Marks, Sue Gifford, Sue Pope, Suja Swadasan, Tracy Helliwell

1. Apologies for absence were received from Fiona Curtis and Marie Joubert.
2. Minutes of the last meeting: These were circulated in advance and agreed as an accurate record.
3. Matters arising from the minutes: The Secretary said that she did not believe there were any matters arising not covered elsewhere on the agenda and gave anyone present at last year’s meeting an opportunity to raise any: None were raised
4. Approval of changes to the constitution: these were approved unanimously as follows:
   5. Memberships will lapse if subscriptions are not renewed by March 31st. If only part-payment of the subscription is received, such part-paid members will continue to receive mailings of the Society but will receive no further copies of RME until such time as their membership is paid in full.
   8. The day to day running of the Society will be the responsibility of the Executive Committee, which comprises eight officers: Chair, Treasurer, Secretary, Membership Secretary, Publications Secretary, Online Communications Co-ordinator, Day Conference Organiser and BERA SIG and Outreach Co-ordinator.

The Open Forum will convene once a year [delete specifying which meeting].
Informal Proceedings to be changed to Conference Proceedings.

This change did not need approval: Elaboration and amendment of executive roles in line with practice.

5. **Proposed change to the Constitution**: The Chair proposed the following change, giving background including inconsistency in practice:

   Under Organisation of the Society, insert:

   The Executive of the BSRLM may, from time to time, respond on behalf of the Society to external consultations on matters of relevance to the Society. The Executive shall seek advice as appropriate from expert members of the Society. Any such response to consultations will be made available to members on the BSRLM website.

   An amendment was proposed to delete ‘as appropriate’ and ‘expert’ and to support more open consultation with members. This was approved with 4 abstentions and none against.

   There was a discussion that raised a range of conflicting points, the key ones being that: this would represent a significant change of policy for BSRLM and so should be subject to greater consultation e.g. via the Open Forum, members have other ways of feeding into consultations so this is not needed, that we should be able to speak as a research community on debates about policy.

   A vote was taken to refer the matter back to the Executive and to ask them to bring it to the next Open Forum. This was agreed by the meeting with 3 abstentions and 1 against.

6. **Executive Committee Reports**: These had been circulated in advance, key points were presented and there was an opportunity for questions. No questions were raised.

   i. Chair’s report
   ii. Treasurer’s report
   iii. Membership Secretary’s report
   iv. Publication Secretary’s report
   v. BERA SIG and Outreach Co-ordinator’s report
   vi. Day Conference organiser’s report

7. **RME editorial report**: Jeremy Hodgen presented this on behalf of the editorial team. He told the meeting that: the journal is in a healthy state and around 25% of its articles are from the UK; the journal is now on the Thomson-Reuters emerging index which is the first step to getting an impact factor and will increase international submissions; after six years, he is now retiring as editor and Gabriel Styalinides has been appointed to take over; there is a call out for members of the editorial board which closes n 25 November. The Chair thanked Jeremy and the rest of the team for his work for the journal.

7. **Elections to Executive Committee** (for three years and four months): only one nomination was received for each post, so the following people were duly appointed without formal election:

   i. Chair: Sue Gifford
   ii. Publications Secretary: Fiona Curtis
   iii. Online Communications Co-ordinator: Pete Wright

8. **Any other business**: the meeting closed